

## Artist's Contract

San Diego Museum of Man 27<sup>th</sup> Annual American Indian Art Market  
May 14-16, 2010

Please read and sign one copy of this contract. Return it with your application form and check to the address listed on the form.

1. The American Indian Art Market is based on a booth fee system. The booth registration fee is \$300 (postmarked by March 31) or \$350 (postmarked between April 1 and April 30). No registration will be accepted if postmarked after April 30, 2010. A second artist sharing a booth and selling his/her own artwork will pay an additional \$100 (postmarked by March 31) or \$150 (postmarked between April 1 and April 30). The Museum of Man will take no commission on artists' sales. Artists will handle all their own sales, including cash, check and credit card transactions. The Museum of Man is not responsible for collecting or documenting sales tax. Artists are responsible for any and all sales tax requirements.
2. Each booth must display a California seller's permit. Artists are responsible for obtaining their own permits and submitting a photocopy to the Art Market coordinator before the event. No booth shall conduct business without the California seller's permit displayed. If sharing a booth each artist must display a separate seller's permit. Businesses located outside California may also need to register with an additional form. A copy of the form to apply for the California seller's permit is attached. For further information visit <http://www.boe.ca.gov/pdf/boe400spa.pdf>.
3. Only artwork listed on your application form, approved by the San Diego Museum of Man, and created by the participant will be allowed. No "stringers," "ceramic green ware" or similar forms of artwork are allowed. If green ware work and other work not created and crafted by the artists is displayed or for sale, it shall be immediately removed upon the request of the Museum of Man or the artist and their wares will be removed from the Market.
4. New artists and artists who have not participated in the American Indian Art Market since 2004 must submit photos or slides and a biography or resume with their applications. The photos or slides will be returned. A jury will review the slides, and the artists will be notified within two weeks as to whether they are accepted into the Art Market and booth space is available. If space is unavailable, the approved artists will be placed on a waiting list in the order their application was received. If an artist is not accepted into the show, all application fees will be refunded in full.
5. The Museum agrees to provide one eight-foot table, two chairs, a table name sign and identification badges for each artist and/or assistant if applicable. Note: No electricity will be provided.
6. There will be family craft areas and entertainment at the Art Market.
7. Museum security will be in effect until closing each day. A locked room will be provided in the Museum if artists wish to leave any materials overnight. The Museum is not responsible for the care and safety of articles left on the premises.
8. Participants must present their own artwork and remain on-site for the entire event. Volunteers will be available to watch booths for a 30-minute lunch and two 15-minute refreshment breaks. The Art Market will be open to the public from 10:00 a.m. until 4:30 p.m. on both Saturday, May 15, and Sunday, May 16. All setup must be completed between 6:00 and 9:00 a.m. each day.
9. Tapes, CDs, musical instruments and other music may be played at a low level only if they were created by the artist and pre-approved by the Museum.
10. The artist will be responsible for obtaining any insurance to protect his or her art and employees as deemed necessary by the participant.

11. Neither the San Diego Museum of Man nor any of its trustees, staff or volunteers will be responsible or liable for any loss or damage to any property of the participant due to any cause whatsoever.
12. The San Diego Museum of Man will have the right to establish all rules and regulations as it deems proper for the benefit of the Art Market.
13. Upon acceptance, the artist will receive detailed information regarding lodging, maps, parking and Balboa Park in general.
14. In addition to morning coffee and refreshments, lunch will be provided on Saturday and Sunday to participating artists and one assistant of each artist. Artists may reserve and purchase additional lunches for their families and guests by noting the number of reservations on the application form. Dinner will be provided to the artists and their families on Friday night, May 14.
15. Booth sharing is permitted; however, each artist must complete the application process, display his or her California seller's permit on the booth and be subject to all rules and regulations noted above. There is a separate fee for artists sharing booths as is noted on the application form.
16. Should the artist need to cancel the following fees will apply:
 

Up to 45 days prior to event:	\$100 administrative fee will be withheld and balance of deposit will be refunded.
44-30days prior to event:	Booth Fee t is 50% refunded.
Less than 30 days prior to event:	Booth Fee is not refunded.
17. This Agreement reflects the sole and entire agreement between the parties relating in any way to the subject matter hereof. No statement, promise, or different representations have been made which in any way form a part of or modify this Agreement. No amendment or modification of the terms or conditions of this Agreement shall be valid unless in writing and signed by both parties.

I accept the terms of this contract

Signed \_\_\_\_\_ Date \_\_\_\_\_

For questions, please contact:  
 Val Sachs, Membership & Events Manager  
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